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Report 4

Rev'd 1992

# Farmer Cooperative Publications

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# Preface

This catalog provides a listing by numerical series and subject matter of publications available on various aspects of organization and operation of agricultural cooperatives. A brief description of contents is given for each publication.

## Pricing Policy

On October 1, 1987, Agricultural Cooperative Service initiated a publications user-fee program. Domestic and foreign prices are indicated for each title. A user-fee charge is required for all foreign publications requests (\$10.00 minimum order).

Under some circumstances, domestic requests for publications carrying a CIR series designation may still be fulfilled at no cost. Free distribution of CIR titles is limited to agricultural cooperative organizations and to educational institutions for use in education and training programs. If clarification is needed concerning whether a fee is to be charged, telephone 202/720-2556 or write Agricultural Cooperative Service, USDA, P.O. Box 96576, Washington, DC 20090-6576.

Prepayment is required when purchasing publications. Checks or money orders (no cash) should be made payable (in U.S. dollars) to Agricultural Cooperative Service.

Check, money order, or credit card purchases of subscriptions to *Farmer Cooperatives* magazine should be made payable to the Superintendent of Documents.

Order blanks that can be used, or copied, are carried in the back of the catalog.

Compiled by Gene Ingalsbe  
Cooperative Information Report 4  
Revised January 1992

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# **Agricultural Cooperative Service**

## **What We Do**

Agricultural Cooperative Service (ACS) devotes its total effort to preserving and improving the heart of American agriculture—the family farm. Our role stems from the longstanding and clear public mandate to the U.S. Department of Agriculture to foster and support the family farm as the means by which our Nation's food and fiber are produced.

Family farmers use cooperatives to increase their income and enhance their quality of living. They use cooperatives as an extension of their farm businesses to jointly purchase production supplies, process and market products, and perform related services. By working together for mutual benefit, family farmers are able to reduce costs and obtain greater returns in the marketplace. They are able to provide Americans with the world's most plentiful, highest quality, and least costly food.

Our direct role is providing knowledge to improve the performance and effectiveness of the farmer's cooperative business. We help in several ways.

## ***Research***

Research is conducted to acquire and maintain the base of information necessary for Agricultural Cooperative Service to give farmers relevant and expert assistance pertaining to their cooperatives. Studies of functional cooperative aspects concentrate on their financial, structural, managerial, policy, member, legal, social, and economic activities.

Concerted effort is made to ensure research has direct application to cooperatives' current and emerging requirements to serve the family farm most effectively as a dimension of market structure. We have a major challenge to analyze industry structure and cooperative operational practices to determine the changes required to maintain or achieve a producer-oriented marketing system.

## ***Technical Assistance***

Technical assistance is provided in response to specific problems. Requests may come directly from a few farmers wanting to organize



a cooperative, or from farmers' elected directors of a federation of cooperatives composed of hundreds or thousands of farmers desiring to improve operations. Help is given on business organization, operating efficiency, and member control. Work can involve determining the economic feasibility of new facilities or adding new products or services. Advice may be given on the merits of merging organizations or forming new ones. Studies cover the full range of decisionmaking found in a cooperative business.

The Agency is prepared to evaluate any one link in the farm economic system or to design an entirely new system under the cooperative framework.

Technical assistance is largely designed to specifically benefit the requesting group. However, the results often provide guidance in developing business strategy for all cooperatives and in determining priorities for research.

The Agency provides specialized assistance to farmers desiring to form new cooperatives. On request from farmer groups, we conduct feasibility studies for potential cooperative operations and give advice on implementing business plans. Field offices in Raleigh, NC, Columbus, OH, and Hilo, HI, help farmers identify needed cooperative services and provide continuing assistance.

### ***History and Statistics***

Cooperative statistics are collected to detect growth trends and changes in structure and operations. Data help identify and support research and technical assistance activities. This information is used extensively by legislative and executive branches of Government in formulating agricultural and cooperative policy.

### ***Education and Information***

Agricultural Cooperative Service has a distinct mission in education and information. We are assigned the responsibility by the Cooperative Marketing Act of 1926 "to promote the knowledge of cooperative principles and practices and to cooperate, in promoting such knowledge, with educational and marketing agencies, cooperative associations, and others."

We maintain a central storehouse of information about farmer cooperatives in the United States—made available through more than 150 research reports and educational publications. Some of these cover basic principles of cooperation and key organizational and management elements required for successful cooperative effort. Others report the findings of research and technical assistance studies. A monthly magazine, *Farmer Cooperatives*, reports significant achievement by leaders, and highlights of agency research, technical assistance, and educational activities.

## **How We Work**

Guiding principles for our efforts center on providing immediate response and leadership amid the changing economic environment in which family farmers operate. The Agency is prepared to work with well-established, commercial farmers or those with low volume and limited resources.

We have about 50 agricultural economists and cooperative specialists, backed by 20 support personnel. Many have specialized beyond their professional training in specific areas unique to cooperatives—business organization, finance, law, marketing, purchasing, transportation, and member education.

One specialist or a team may tackle a project. Staff members do more than gather data by mail. We travel extensively, walking in factory and field, to gather information first hand by personal interview.

We may provide assistance directly or serve as a catalyst in bringing together the best available resources to reach an objective. We may work alone or consult specialists with other State and Federal agencies such as Extension Services, universities; with one or a group of cooperatives, or other private consulting groups.

Because of our versatility and flexibility, ACS is a national focal point for activity about agricultural cooperatives.

Over the years, our activities have been wide-ranging and complex. Yet our fundamental purpose remains simple: To foster agricultural cooperative growth and efficiency.

# **Publications Series and Description**

## **COOPERATIVE INFORMATION REPORTS**

### **Farmer Cooperatives in the United States**

CIR 1

Available only in the following sections:

#### **Cooperative Principles and Legal Foundations**

CIR 1 Section 1

Martin A. Abrahamsen, J. Warren Mather, James R. Baarda, and James Kelly. Reprinted 1983. 26 pp.

Gives identifying characteristics of farmer cooperatives and the many documents and organizations responsible for their origins and progress.

Price: Domestic—\$2.00; foreign—\$2.50

#### **Agricultural Cooperatives: Pioneer to Modern**

CIR 1 Section 2

Martin A. Abrahamsen. Revised 1981. 42 pp.

History of cooperative activities from 1810 to modern day. Covers cooperative experimentation, encouragement by farm organizations, expansion in commodity marketing, adoption of sound business practices, and adjustment to change.

Price: Domestic—\$2.00; foreign—\$2.50

#### **Cooperative Benefits and Limitations**

CIR 1 Section 3

J. Warren Mather and Homer J. Preston. Reprinted 1983. 22 pp.

Identifies how cooperatives benefit farmers and the public, yet are subject to business limitations related to agriculture or the inherent nature of the organization.

Price: Domestic—\$2.00; foreign—\$2.50



## **Organizations Serving Cooperatives**

CIR 1 Section 5

Galen W. Rapp. Revised 1989. 25 pp.

Gives a capsulized description of the various national and State trade and service organizations and how each serves in assisting cooperatives.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Organization and Structure**

CIR 1 Section 6

Donald L. Vogelsang, John M. Bailey, Lloyd Biser, E. Eldon Eversull, and J. Warren Mather. 1988. 56 pp.

Marketing and purchasing cooperatives are discussed in terms of early history, basic objectives, scope of operations, commodities handled, operations and governance structures, financing, benefits, and challenges.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Member Responsibilities and Control**

CIR 1 Section 7

C. H. Kirkman, Jr. Reprinted 1983. 26 pp.

Members' responsibilities as owners of a cooperative business are discussed in terms of giving overall direction, participating in decisionmaking, and providing direction.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Management**

CIR 1 Section 8

J. Warren Mather, Gene Ingalsbe, and David Volkin. Reprinted 1981. 30 pp.

Covers management roles, resources, functions, tools, elements and division of responsibility, local and regional operations, and challenges.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Finance and Taxation**

CIR 1 Section 9

Robert C. Rathbone. Revised 1991. 30 pp.

Provides an overview of cooperative finance and the characteristics of agricultural cooperatives that make their financial and taxation requirements unique.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Education and Training**

CIR 1 Section 10

C. H. Kirkman, Jr. 1983. 26 pp.

Developing an understanding of control, financing, and operations of a cooperative requires education and training of members, directors, managers, and employees. Principal cooperative efforts, State and national assistance, and special-interest programs are reported.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Communications**

CIR 1 Section 11

Gene Ingalsbe. 1988. 36 pp.

Opening with the scope and state of the art, this section then discusses early communications methods, audiences, types of communications, organization and staffing, professional advancement opportunities, and challenges ahead for communications professionals.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Transportation and Distribution**

CIR 1 Section 12

Eldon E. Brooks and Robert J. Byrne. 1978. 22 pp.

Evaluates the importance of total physical distribution in a farm marketing or supply cooperative. This involves the managing of products or materials to or from cooperatives. Included are transportation, warehousing or storage, order processing, inventory management, materials handling, packaging, as well as finished products.

Price: Domestic—\$2.00; foreign—\$2.50

## **Fruit and Vegetable Cooperatives**

CIR 1 Section 13

James A. Jacobs. 1990. 60 pp.

Tells of the important part cooperatives play in marketing these products. Describes the two main functions these cooperatives perform: marketing products in fresh or processed form and bargaining for terms of trade.

Price: Domestic—\$2.00; foreign—\$2.50

## **Livestock and Wool Cooperatives**

CIR 1 Section 14

John T. Haas, David L. Holder, and Clement E. Ward. 1979. 34 pp.

Gives a brief history of the livestock and wool cooperatives in the United States. Reports overall statistics for the present livestock and wool cooperatives in accounting for farmers' cash receipts.

Price: Domestic—\$2.00; foreign—\$2.50

## **Grain Cooperatives**

CIR 1 Section 15

David A. Wineholt. 1990. 42 pp.

Discusses cooperative marketing of food and feed grains, except for rice and dry beans and peas that are covered in other sections. Gives the number of cooperatives engaged in marketing, handling, or processing grain and soybeans. Includes an early history of country elevators.

Price: Domestic—\$2.00; foreign—\$2.50

## **Dairy Cooperatives**

CIR 1 Section 16

James B. Roof and George C. Tucker. 1986. 24 pp.

This overview of dairy cooperatives traces early history, presents the current status of organization and operations, and identifies some of the issues and trends.

Price: Domestic—\$2.00; foreign—\$2.50



## **Poultry and Egg Cooperatives**

CIR 1 Section 17

J. Warren Mather and Edwin E. Drewniak. 1984. 56 pp

Profiles early history and covers eggs, turkeys, broilers, and other poultry. Current operations and challenges ahead are discussed.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cotton Cooperatives**

CIR 1 Section 18

Bruce J. Reynolds. 1985. 28 pp.

Activities of gins, compresses, lint marketing, and cottonseed oil are covered in this report, including historical development. The publication concludes with a discussion of challenges and opportunities.

Price: Domestic—\$2.00; foreign—\$2.50

## **Special Crops Cooperatives**

CIR 1 Section 19

Fred E. Hulse, Gilbert W. Biggs, Donald M. Simon, and J. Warren Mather. 1983. 53 pp.

Covers number, organization, operation, services, and benefits of cooperatives marketing tobacco, sugar and sweeteners, dry beans and peas, seed, forest products, fish and other specialized farm products.

Price: Domestic—\$2.00 foreign—\$2.50

## **Cooperative Supply and Equipment Operations**

CIR 1, Section 20

Lloyd C. Biser. 1989. 43 pages.

Four out of five farmer cooperatives handled supplies in 1986 and sales were \$2.4 billion. This report discusses the diversity of supplies provided and activities in retailing, wholesaling, assembling, and manufacturing. Other topics report how these cooperatives developed, what benefits they provide, and the challenges they face.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Feed and Animal Health Operations**

CIR 1, Section 21

Donald L. Vogelsang. 1990. 50 pages.

Cooperative feed activities are discussed in terms of retailing, wholesaling, and manufacturing. Other topics include research, transportation, and services. Animal health activities are discussed at the retail and wholesale level. Benefits and challenges in both areas are covered.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Agrichemical and Seed Operations**

CIR 1, Section 22

Donald L. Vogelsang. 1990. 64 pages.

Discussion covers retailing, wholesaling, and mixing and manufacturing operations for fertilizer, farm chemicals, and seed. One section discusses limestone distribution and quarrying. History, benefits, and challenges related to the three major topics are discussed.

Price: domestic—\$2.00; foreign—\$2.50

## **Cooperative Petroleum Operations**

CIR 1 Section 23

J. Warren Mather and E. Eldon Eversull. 1985. 29 pp.

History is traced on the increasing involvement of cooperatives in handling petroleum products. Operations are described in terms of retailing, wholesaling, refining and blending, crude oil production, and transportation. The extent of cooperative activities in handling related products such as equipment, automotive accessories, and services is covered.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Historical Statistics**

CIR 1 Section 26

Charles A. Kraenzle and Celestine C. Adams. Revised 1987.  
78 pp.

Provides time series data on marketing, farm supply, and related service cooperatives from 1863 to 1985. Statistics include memberships and number of cooperatives by type, business volume by commodity, and size of business. Information is carried on new organizations and discontinuances of cooperatives. Market share data for selected years are given.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Facts**

CIR 2

Gene Ingalsbe. Revised 1989. 23 pp.

A compilation of facts in brief paragraphs relating to the founding of cooperatives and important benchmarks. Contains a table of all kinds of cooperatives in terms of numbers and memberships. Provides current data on agricultural, utility, and credit cooperatives.

Price: Domestic—\$2.00; foreign—\$2.50

## **Farmer Cooperative Publications**

CIR 4

Gene Ingalsbe. Revised 1991. 54 pp.

Lists and describes available publications by series and subject matter, with price and ordering information. Describes functions of Agriculture Cooperative Service.

Price: Domestic—Free; foreign—Free

## **Cooperatives in Agribusiness**

CIR 5

Gene Ingalsbe. Revised 1991. 64 pp.

Contains an overview of cooperatives for high schools and junior colleges, explaining what a cooperative is—organization, financing, and operations. Points out various rural, consumer, and cooperative examples. Touches on career opportunities.

Price: Domestic—\$2.00; foreign—\$2.50

## **How To Start a Cooperative**

CIR 7

Gene Ingalsbe and James L. Goff. Revised 1985. 51 pp.

A guide for groups interested in a step-by-step approach to organizing a cooperative.

Price: Domestic—\$4.00; foreign—\$5.00

## **What Are Patronage Refunds?**

CIR 9

Donald A. Frederick and Gene Ingalsbe. Revised 1984. 20 pp.

Discusses patronage refunds and their relationship to the cooperative concept. Includes a definition of a cooperative and lists key distinguishing principles. Defines other terms that are unique to cooperatives.

Price: Domestic—\$1.00; foreign—\$1.25

## **Is a Co-op in Your Future?**

CIR 10

C. H. Kirkman, Jr.; revised by Gene Ingalsbe and James L. Goff. 1985. 32 pp.

Highly illustrated, describes in simple terms how to start a cooperative.

Price: Domestic—\$2.00; foreign—\$2.50



### **Measuring Co-op Directors**

CIR 15

C. H. Kirkman, Jr. Reprinted 1981. 11 pp. (Also in Spanish)

Highly illustrated, describes in simple terms how co-op members elect and keep co-op directors.

Price: Domestic—\$1.00; foreign—\$1.25

### **Manager Holds Important Key to Co-op Success**

CIR 16

C. H. Kirkman, Jr. Reprinted 1981. 11 pp. (Also in Spanish)

Highly illustrated, describes in simple terms the responsibilities of a co-op manager.

Price: Domestic—\$1.00; foreign—\$1.25

### **Employees Help Co-ops Serve**

CIR 17

C. H. Kirkman, Jr. Reprinted 1981. 15 pp.

Highly illustrated, describes in simple terms how employees can contribute to making a cooperative successful.

Price: Domestic—\$1.00; foreign—\$1.25

### **Guidelines Co-op Employees Need**

CIR 18

C. H. Kirkman, Jr. Reprinted 1982. 18 pp.

Highly illustrated, describes in simple terms the guidelines to help employees know what is expected to them.

Price: Domestic—\$1.00; foreign—\$1.25

### **Bookkeeping Forms Your Co-op Needs**

CIR 19

Francis P. Yager. Revised 1978. 11 pp.

Highly illustrated, explains simply the bookkeeping forms that cooperatives need to keep up-to-date and complete records of business.

Price: Domestic—\$1.00; foreign—\$1.25

## **Guides to Co-op Bookkeeping**

CIR 20

Francis P. Yager. Revised 1978. 15 pp.

Highly illustrated, explains what a bookkeeping system is and what business information it provides to a cooperative.

Price: Domestic—\$1.00; foreign—\$1.25

## **Organizing and Conducting Cooperatives' Annual Meetings**

CIR 21

Revised 1992. 60 pp.

Brings together many ideas proved practical in actual use. Most activities discussed are basic in building and maintaining sound membership understanding and good community relations.

Price: Domestic—\$2.00; foreign—\$2.50

## **Tax Treatment of Cooperatives**

CIR 23

Donald A. Frederick. Revised 1984. 8 pp.

Discusses taxes cooperatives pay and places special emphasis on Federal income tax treatment.

Price: Domestic—\$1.00; foreign—\$1.25

## **Opportunities in Cooperatives— A Leader's Program for Youth**

CIR 25

C. H. Kirkman, Jr. Revised 1983. 52 pp.

Basic unit for teaching youth about cooperatives and how they fit in the American business system. Contains a nine-part meeting and business visitation guide, complete with test questions and answers, and procedures for establishing a youth cooperative.

Price: Domestic—\$2.00; foreign—\$2.50



## **Cooperative Farm Bargaining and Price Negotiation**

CIR 26

Ralph B. Bunje. 1980. 194 pp.

Serves as a guide to growers desiring to organize a bargaining association or leaders of existing organizations to improve their returns from farming.

Price: Domestic—\$6.00; foreign—\$7.50

## **Small Fresh Fruit and Vegetable Cooperative Operations**

CIR 27

Fred E. Hulse, Gilbert W. Biggs, and Roger A. Wissman. 1980. 28 pp.

Shows the diversity as well as successful operations of 34 small fresh fruit and vegetable marketing cooperatives. Describes their sales methods, as well as additional services provided their farmer-members.

Price: Domestic—\$1.50; foreign—\$1.75

## **Agricultural Cooperative Service— What We Do, How We Work**

CIR 28

Revised 1990. 6 pp.

Describes agency work in areas of research, technical assistance, history and statistics, and education and information. Includes a capsule of cooperative assistance in U.S. Department of Agriculture through ACS.

Price: Domestic—Free; foreign—Free

## **Advising People About Cooperatives**

CIR 29

Galen W. Rapp. Revised 1991. 55 pp.

Provides background and references for leaders and educators when people ask about cooperatives. Lists organizations and their bulletins, books, and visuals available.

Price: Domestic—\$2.00; foreign—\$2.50

## **State Incorporation Statutes for Farmer Cooperatives**

CIR 30

James R. Baarda. 1982. 715 pp.

Comparative analysis of State incorporation statutes governing the organization and operation of farmer cooperatives, including: policy, purpose, powers, articles of incorporation, bylaws, membership, control, directors, officers, patronage relationships, finance, mergers, and dissolution.

Price: Domestic—\$8.00; foreign—\$10.00

## **Equity Redemption Guide**

CIR 31

Jeffrey S. Royer and Gene Ingalsbe. 1983. 12 pp.

Explains for the farmer director equity redemption issues, alternative plans, legal and tax aspects, board responsibilities, and how a cooperative can proceed to adopt a program.

Price: Domestic—\$2.00; foreign—\$2.50

## **The Cooperative Approach to Outdoor Recreation**

CIR 32

William R. Seymour. 1984. 28 pp.

Describes recreation cooperatives by type. Deals with objectives, economic feasibility, financing, and management. Lists advantages and requirements for success.

Price: Domestic—\$1.25; foreign—\$1.50

## **The Cooperative Approach to Crafts**

CIR 33

Jan E. Halkett, William R. Seymour, and Gerald E. Ely. Revised 1992. 34 pp.

Types of cooperatives and their functions are explained. Steps are outlined on organizing a cooperative. General rules for success and sources of assistance are listed. The appendix contains sample bylaws, surveys, operating statements, and statements of responsibility for the board and manager.

Price: Domestic—\$2.00; foreign—\$2.50

## **Director Liability in Agricultural Cooperatives**

CIR 34

Douglas Fee, Allen C. Hoberg, and Linda Grim McCormick.  
1984. 39 pp.

Sources of liability faced by cooperative directors are discussed and suggestions are given concerning practices and behavior that may help reduce liability risk. Areas covered are common law, criminal law, securities regulation, records and finances, antitrust regulation, and indemnification and insurance.

Price: Domestic—\$1.50; foreign—\$1.75

## **Understanding Capper-Volstead**

CIR 35

David Volkin. Revised 1985. 8 pp.

The publication explains the important keys to understanding the Capper-Volstead Act of 1922 and its implications for agricultural producers, cooperative organizations, and the general public.

Price: Domestic—\$1.00; foreign—\$1.25

## **Recruiting and Training Co-op Employees**

CIR 36

Galen W. Rapp. 1987. 44 pp.

Job requirements, successful recruiting, training and development of employees, and performance evaluation are covered. The publication includes examples of 10 different personnel forms, several of which could be reproduced as is, or easily adapted to an individual cooperative. The types and ranges of jobs available in cooperatives are discussed.

Price: Domestic—\$4.00; foreign—\$5.00

## **Keeping Cooperative Membership Roles Current**

CIR 37

Donald A. Frederick. 1988. 28 pp.

Inactive members pose problems for the cooperative character, legal status, and management efficiency of an agricultural cooperative. This report provides policy and bylaw examples to correct or avoid these problems.

Price: Domestic—\$2.00; foreign—\$2.25

## **Managing Cooperative Antitrust Risk**

CIR 38

Donald A. Frederick. 1989. 33 pp.

Essentials of antitrust law are explained and why limited antitrust protection granted in the Capper-Volstead Act is critical to cooperative marketing by agricultural producers. It outlines who is covered by Capper-Volstead, how a cooperative must be organized to qualify for limited antitrust protection, and what types of activity are protected.

Price: Domestic—\$2.00; foreign—\$2.25

## **Sample Policies for Cooperatives**

CIR 39

Galen Rapp. 1990. 46 pp.

Fill in the blanks, or adapt. That's all you have to do to make these policies fit your cooperative. Nearly 100 policies are written in the areas of board and manager functions, member, employee, and public relations, organization, finances, sales and marketing, and board/manager relations.

Price: Domestic—\$2.25; foreign—\$3.00



## **Sample Legal Documents for Cooperatives**

CIR 40

Donald A. Frederick. 1990. 65 pp.

This is the blueprint for you and your legal counsel to use in developing the articles and bylaws for a cooperative. Also covered are documents that help in the organizing process and guides for successful operation.

Price: Domestic—\$3.00; foreign—\$3.75

## **Annual Audit—Board Responsibilities**

CIR 41

Rosemary K. Mahoney. 1991. 17 pp.

Presents the reasons for an audit; steps and criteria for selecting an auditor; audit procedures and the audit report; and other accounting service available to help ensure proper financial reporting.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperative Involvement in Public Policy**

CIR 42

Donald A. Frederick (in production)

Discusses the role cooperatives can play in influencing policy-making and the various avenues and methods that can be used.

Price: Domestic—\$2.00; foreign—\$2.50

## **Working with Financial Statements**

CIR 43

Roger Wissman. 1991. 21 pp.

Designed to help members understand and analyze their cooperative's financial statements. The report is oriented to grain marketing and farm supply cooperatives.

Price: Domestic—\$2.00; foreign—\$2.50

## **RESEARCH REPORTS**

### **Strengthening State Cooperative Councils**

ACS RR 20

C. H. Kirkman, Jr., and John R. Dunn. 1982. 73 pp.

State cooperative councils have primary roles in cooperative education and legislation. Study examines and makes recommendations concerning membership dues structure, budget, member participation, legislation at State and national levels, and educational programs at local, State, and multistate levels.

Price: Domestic—\$2.00; foreign—\$2.50

### **Pricing Plans for Managing Seasonal Deliveries by Dairy Cooperatives**

ACS RR 22

K. Charles Ling. 1982. 18 pp.

Delineates methods of designing pricing plans for recovering costs of handling seasonal deliveries from producers and supplying handlers with fluctuating demand.

Price: Domestic—1.50; foreign—\$1.75

### **Equity Redemption: Issues and Alternatives for Farmer Cooperatives**

ACS RR 23

David W. Cobia, Jeffrey S. Royer, Roger A. Wissman, Dennis P. Smith, Donald R. Davidson, Stephen D. Lurya, J. Warren Mather, Phillip F. Brown, and Kenneth P. Krueger. Reprinted 1984. 216 pp.

Provides information cooperatives can use to improve their equity redemption performance and decisionmaking. Discusses issues concerning equity redemption and alternative plans and methods that can be used to improve or facilitate equity redemption.

Price: Domestic—\$4.00; foreign—\$5.00



## **Forestry Cooperatives: Organization and Performance**

ACS RR 25

Donald M. Simon and Orlin J. Scoville. 1982. 23 pp.

Describes the organizational structure, functions, and facilities of forestry cooperatives. Evaluates the economic performance of these entities, and explores current problem areas and potentials for future development.

Price: Domestic—\$1.75; foreign—\$2.25

## **Growth and Trends in Cooperative Operations, 1951-81**

ACS RR 37

Lloyd C. Biser and Lyden O'Day. 1984. 60 pp.

Analyzes trends in cooperatives' share of marketing and purchasing activity by commodity and region.

Price: Domestic—\$1.75; foreign—\$2.25

## **Cooperative Involvement, Adjustments, and Opportunities in Grain Marketing**

ACS RR 38

David E. Cummins, Charles L. Hunley, Michael D. Kane, and Francis P. Yager. 1984. 48 pp.

Describes the structure and role of cooperatives in grain marketing, identifies and evaluates the principal problems and concerns of grain marketing cooperatives, and provides suggestions and guidelines for strengthening cooperative grain marketing.

Price: Domestic—\$1.50; foreign—\$1.75

## **Cooperatives' Role in the Potato Industry**

ACS RR 39

Gilbert W. Biggs. 1984. 32 pp.

Describes the structure and role of cooperatives in the potato industry, identifies the problems and concerns of both bargaining and fresh marketing cooperatives, and provides suggestions for improving their role in the future.

Price: Domestic—\$1.50; foreign—\$1.75

**Cooperative Wool Marketing Pools and Warehouses:  
Industry Update, Issues, and Options**

ACS RR 41

Julie A. Hogeland and Phillip W. Sronce. 1984. 48 pp.

Provides an overview of the domestic wool marketing system, problems, and potential. Special attention is given to marketing practices of wool pools and wool warehouse cooperatives, given recent increased imports and a decrease in domestic processors.

Price: Domestic—\$2.00; foreign—\$2.50

**Merging Cooperatives: Planning,  
Negotiating, and Implementing**

ACS RR 43

Bruce L. Swanson. 1985. 38 pp.

Guidelines for reorganization of cooperatives through merger, acquisition, or consolidation are provided. Planning, negotiating, and implementing phases of reorganization are covered. Items from actual combinations of cooperatives are reported as they relate to phases of the reorganization process.

Price: Domestic—\$1.50; foreign—\$1.75

**Fishery Cooperatives**

ACS RR 44

William R. Garland and Phillip F. Brown. 1985. 48 pp.

Information on 70 fishery cooperatives of all types, sizes, and locations is summarized by region and State. Data cover organizational structures; type and volume of fishery products, supplies, and services; operating revenues; balance sheet data; sources of debt financing; and equity redemption practices.

Price: Domestic—\$1.50; foreign—\$1.75

**Estimating Production of Forestry  
Cooperative Members**

ACS RR 45

Benjamin F. Hoffman, Jr. 1985. 50 pp.

Methodology is provided for projecting marketings of forestry cooperative members so a cooperative can accurately develop a business plan based on an integrated timber management and marketing operation.

Price: Domestic—\$2.00; foreign—\$2.50

**Young Member Programs for Cooperatives**

ACS RR 48

Thomas F. Schomisch and Thomas W. Gray. 1985. 32 pp.

Cooperative experiences with young cooperator programs are discussed, with recommendations on how effective programs can be integrated into local agricultural cooperatives.

Price: Domestic—\$1.50; foreign—\$1.75

**Financial Performance of Dairy Cooperatives**

ACS RR 49

Thomas H. Stafford. 1985. 40 pp.

Financial status of different types and sizes of dairy cooperatives are discussed and compared, based on 1980-81 data.

Price: Domestic—\$1.50; foreign—\$1.75

**Structure, Operations, and Growth  
of Cooperatives in the Mid-South**

ACS RR 50

Lloyd C. Biser. 1985. 24 pp.

Factors leading to superior growth performance of cooperatives in the South Central United States are analyzed. Areas covered include products, services, share of market, structure, policies, and operating procedures.

Price: Domestic—\$1.50; foreign—\$1.75



**A Reserve-Balancing Pool for Services  
by Dairy Cooperatives**

ACS RR 51

K. Charles Ling. 1985. 21 pp.

The rationale for compensating dairy cooperatives for the costs incurred in balancing milk supplies for the fluid market is examined. A reserve-balancing pool is proposed to facilitate deducting supply-balancing service credit from a marketwide producer pool and making payment to cooperatives for providing the services.

Price: Domestic—\$1.50; foreign—\$1.75

**Using Export Companies to Expand  
Cooperatives' Foreign Sales**

ACS RR 52

Arvin R. Bunker and Tracey L. Kennedy. 1985. 17 pp.

Discussion of export management companies covers services and products handled; market coverage; fees, margins, and costs; ownership and financial structure; advantages and disadvantages.

Price: Domestic—\$1.50; foreign—\$1.75

**Financial Profile of Cooperatives Handling Grain:  
First-Handlers, \$15 Million Sales or Larger**

ACS RR 53

Francis P. Yager and David E. Cummins. 1986. 24 pp.

Cooperatives handling grain in this size category, one of three reports, are discussed in terms of storage capacity, grain volume and total sales, and accessibility of railroads. A detailed financial analysis includes measurements a cooperative can use for comparison.

Price: Domestic—\$1.50; foreign—\$1.75

**Cooperative Principles and Statutes:  
Legal Descriptions of Unique Enterprises**

ACS RR 54

James R. Baarda. 1986. 50 pp.

This report analyzes State incorporation statutes to demonstrate the inseparable combination of principles and the law. Clear statements of cooperative principles are found in statutes, and rules established by law reflect purpose and practices mandated by fundamental principles. Statutes are current as of mid-1985, and citations are used liberally to aid further research.

Price: Domestic—\$1.75; foreign—\$2.25

**Financial Profile of Cooperatives Handling Grain:  
First-Handlers, \$5 Million to \$14.9 Million in Sales**

ACS RR 55

David E. Cummins and Francis Yager. 1986. 28 pp.

Cooperatives handling grain in this size category, one of three reports, are discussed in terms of storage capacity, grain volume and total sales, and accessibility of railroads. A detailed financial analysis includes measurements a cooperative can use for comparison.

Price: Domestic—\$1.75; foreign—\$2.25

**Grain Exporting Economies:  
Port Elevator Cost Simulations**

ACS RR 56

Magid A. Dagher, Bruce J. Reynolds, Lynn W. Robbins. 1986. 24 pp.

Significant economies of size are often attributed to grain exporting, but until recently empirical estimation had been lacking. An economic-engineering technique is used to simulate cost curves for port elevators over a range of capacities for both shortrun and longrun costs.

Price: Domestic—\$1.25; foreign—\$1.50

**Dairy Production Efficiency:  
Co-op Members Versus Nonmembers**  
ACS RR 57

Tsoun-Chao Lee, Boris E. Bravo-Ureta, and K. Charles Ling.  
1986. 20 pp.

Compares the performance of co-op dairy producers with others, using a new measuring concept called average efficiency production function.

Price: Domestic—\$1.25; foreign—\$1.50

**Financial Profile of Cooperatives Handling Grain:  
First Handlers, \$1 Million to \$4.9 Million in Sales**  
ACS RR 58

Francis P. Yager and David E. Cummins. 1986. 28 pp.

Cooperatives handling grain in this size category, one of three reports, are discussed in terms of storage capacity, grain volume and total sales, and accessibility of railroads. A detailed financial analysis includes measurements a cooperative can use for comparison.

Price: Domestic—\$1.75; foreign—\$2.25

**Local-Regional Cooperative  
Relationships In the Midsouth**  
ACS RR 59

Lloyd C. Biser and John R. Dunn. 1987. 12 pp.

Relationships are studied between local and regional cooperatives in federated systems in two Midsouth States. These relationships provide the foundation for a federation system to be competitive and successful in achieving cooperatives' purpose of enhancing the economic well-being of their farmer members.

Price: Domestic—\$1.25; foreign—\$1.50



**Fertilizer Operations of Regional  
and Interregional Cooperatives, 1984**

ACS RR 60

John R. Dunn and Donald L. Vogelsang. 1987. 15 pp.

This study documents the fertilizer manufacturing and distribution activities of regional and interregional cooperatives in the United States. Content covers an overview of the industry, production and sales of the largest 24 cooperative organizations, and future challenges.

Price: Domestic—\$1.50; foreign—\$1.75

**The Future Role of Livestock Cooperatives**

ACS RR 61

Julie A. Hogeland. 1987. 32 pp.

Major topics are industry structure, special problems of livestock marketing cooperatives, location strategy, marketing costs, advisory and information services, industry outlook, and other roles and adjustments. The base of information comes from 17 regional livestock marketing cooperatives.

Price: Domestic—\$1.75; foreign—\$2.25

**Successful Joint Ventures  
Among Farmer Cooperatives**

ACS RR 62

Donald A. Frederick. 1987. 32 pp.

Development, purposes, operations, and challenges are discussed for four successful ventures among dairy cooperatives. Guidelines are provided for deciding whether to enter into a joint venture and how to structure it to maximize chances of achieving its objectives.

Price: Domestic—\$1.50; foreign—\$1.75

**Comparative Financial Profile of Cooperatives Handling Grain: First-Handlers With \$1 Million or More in Sales**

ACS RR 63

David E. Cummins and Francis P. Yager. 1987. 19 pp.

Comparative financial information is presented on local cooperative associations that are first-handlers of grain. Associations are grouped according to annual sales: Large—\$15 million or more; medium—\$5 million to \$14.9 million; and small—\$1 million to \$4.9 million. Four commodity groups are analyzed: Corn-soy-bean, wheat-barley-oats, wheat-sorghum, and wheat-barley.

Price: Domestic—\$1.50; foreign—\$1.75

**Cooperatives in the Apple Industry**

ACS RR 64

Gilbert W. Biggs. 1987. 30 pp.

Sixty-four apple marketing, processing, contracting, and bargaining cooperatives were studied. Discussion includes organization and operation, payments to growers, selling arrangements, grading and inspection, brand and pricing policies, equity capital, problem areas, and future role.

Price: Domestic—\$1.75; foreign—\$2.25

**Farm Women and Agricultural Cooperatives in Kentucky**

ACS RR 65

Lorraine Garkovich and Janet Bokemeier with Connie Hardesty, Andrea Allen, and Ella Carl. 1987. 54 pp.

This report assesses the level and nature of farm women's participation in agricultural input supply and marketing cooperatives and identifies organization and personal factors that influence or structure farm women's participation in agricultural cooperatives.

Price: Domestic—\$2.50; foreign—\$3.00

## **Agricultural Exports by Cooperatives, 1985**

ACS RR 66

Tracey L. Kennedy and Arvin R. Bunker. 1987. 13 pp.

Cooperatives exporting agricultural products are described in terms of number, value of exports by commodity and destination, and share of U.S. agricultural exports.

Price: Domestic—\$1.25; foreign—\$1.50

## **Role of Cooperatives in Tobacco Marketing**

ACS RR 67

Charles L. Hunley. 1988. 13 pp.

Cooperatives' historical involvement in tobacco marketing is examined. Discussion covers history, industrial change, and Federal support and control programs. Stabilization cooperatives' role in tobacco marketing is described, along with the characteristics and operational features of local warehouse associations.

Price: Domestic—\$1.25; foreign—\$1.50

## **Financial Instruments Issued by Agricultural Cooperatives**

ACS RR 68

Mary Beth Matthews. 1988. 96 pp.

Financial instruments issued by farmer cooperatives generally fall into the following categories: membership certificates, common stock, preferred stock, deferred patronage refunds, per-unit capital retains, debt instruments, or hybrid instruments. The report details the rights and obligations associated with each.

Price: Domestic—\$2.50; foreign—\$3.00



## **Local and Regional Cooperative Relationships In Two Federated Systems**

ACS RR 69

Lloyd C. Biser and John R. Dunn. 1988. 12 pp.

Eighteen member locals and two Midwestern regional cooperatives were analyzed to determine their operational relationships. Information covers structure, operations and finance, management, competition, and service to farmers. The focus is on identifying ways to improve the system.

Price: Domestic—\$1.25; foreign—\$1.50

## **Marketing and Transportation of Grain by Local Cooperatives**

ACS RR 70

Charles L. Hunley. 1988. 32 pp.

Information is provided on grain flow, elevator facilities, storage capacity, type of grain handled, and mode of transportation from local cooperatives.

Price: Domestic—\$1.50; foreign—\$1.75

## **Top 100 Cooperatives, 1986 Financial Profile**

ACS RR 71

Michael Kane and Donald R. Davidson. 1988. 72 pp.

Changes in the financial characteristics of the top 100 agricultural cooperatives are reported for total income, net margins or losses, cash flow, asset composition, borrowed capital, and members' equity. Other discussion covers pooling cooperatives, restructuring, and the overall financial position of these largest cooperatives.

Price: Domestic—\$2.75; foreign—\$3.50



**Structuring for Member Control In a Large Cooperative:  
Case Study In Dairy**

ACS RR 72

Thomas W. Gray. 1988. 36 pp.

This report contributes to the formulation of structural guidelines for enhancing member influence and equality/representativeness in large cooperatives. Results of the study suggest member control can be structured with a system of elected and appointed positions based in geographic districts and divisions.

Price: Domestic—\$1.75; foreign—\$2.25

**Farmers' Buying and Selling Patterns:  
Implications for Cooperatives**

ACS RR 73

Emerson M. Babb. 1988. 20 pp.

This research analyzes farm characteristics and other factors that affect the buying and selling behavior of farmers.

Information for 1986 was obtained from 2,537 farmers in the Midwest and Southeast. The major finding is that behavior of farmers does not vary greatly by size and type of farm. However, some differences provide the basis for better service and increased patronage.

Price: Domestic—\$1.25; foreign—\$1.50

**Imports by Cooperatives, 1986**

ACS RR 74

Karen J. Spatz. 1988. 7 pp.

Activities of 28 cooperatives are reported in terms of import values by origin, commodity, and shares. Commodity reviews cover fruits and vegetables and farm supplies.

Price: Domestic—\$1.25; foreign—\$1.50

**Designing Membership Structures  
for Large Agricultural Cooperatives**

ACS RR 75

Gillian Butler. 1988. 49 pp.

This study develops strategies that large cooperatives can use to improve their membership structures. Eight case studies illustrate the membership structures of diverse types of agricultural cooperatives. The study concludes that cooperatives that have implemented strategies consistent with organizational design principles provide effective mechanisms for member control.

Price: Domestic—\$2.50; foreign—\$2.75

**Changes in Financial Profile of Cooperatives  
Handling Grain: First-Handlers With \$5 Million  
or More In Sales In 1985 and 1983**

ACS RR 76

David E. Cummins and Francis P. Yager. 1988. 42 pp.

Financial information by size and type of local cooperative associations that are first-handlers of grain is compared for 1983 and 1985. Cooperatives included had to have annual sales of at least \$5 million, with grain sales representing more than half of total value of sales.

Price: Domestic—\$2.50; foreign—\$2.75

**Farmer Cooperatives: Members and Use**

ACS RR 77

Charles A. Kraenzle, Roger A. Wissman, Thomas Gray, Beverly L. Rotan, and Celestine Adams. 1988. 42 pp.

Major characteristics of farmer members of marketing and farmer supply cooperatives in 1986 and changes since 1980 are described. The focus is on member and nonmember use. Information is given by region, farm type, farm size, and operator age.

Price: Domestic—\$2.50; foreign—\$2.75

## **Cooperative Marketing of Animal Health Products**

ACS RR 78

Donald L. Vogelsang. 1988. 38 pp.

Eight case studies are used to identify elements of successful cooperative programs for retailing over-the-counter animal health products. It provides practical information on AHP marketing strategies and methods for cooperative retailers, planners, and researchers.

Price: Domestic—\$2.75; foreign—\$3.50

## **Export Market Development by Agricultural Commodity Promotion Programs**

ACS RR 79

Karen J. Spatz. 1988. 30 pp.

This report documents and describes the extent and activities of coordinated promotion for agricultural products, such as marketing orders and checkoff programs. It classifies the various types and number of programs. A case study approach is used to describe four programs.

Price: Domestic—\$2.00; foreign—\$2.50

## **Nonqualified Notices: An Alternative for Distributing Cooperative Earnings**

ACS RR 80

Jeffrey S. Royer and Roger A. Wissman. 1989. 61 pp.

Nonqualified patronage refund and per-unit capital retain allocations offer an alternative to allocate patron equity that may have advantages over methods used by most cooperatives. This report concludes that nonqualified allocations can be used to delay patron taxes and income and avoid negative cash flows due to taxes. They also offer cooperatives an additional tool for tax planning, tax management, and handling losses.

Price: Domestic—\$3.00; foreign—\$3.75



## **Farmer Cooperatives: Commercial Farmers Members and Use**

ACS RR 81

Charles A. Kraenzle, Roger A. Wissman, Thomas Gray, Beverly L. Rotan, and Celestine C. Adams. 1989. 43 pp.

This study describes some of the major characteristics of commercial farmer members of marketing and farm supply cooperatives in 1986 and changes since 1980. It provides information on numbers, percentage of use, multiple memberships, and non-member use by region, farm type, farm size, and operator age.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperatives' Position in the Fresh Vegetable Industry**

ACS RR 82

Gilbert W. Biggs. 1989. 24 pp.

Seventy-three fresh vegetable cooperatives marketed 57 different fresh vegetable commodities in 1986, valued at \$218 million. The report discusses services, facilities, and costs.

Price: Domestic—\$2.00; foreign—\$2.50

## **Leasing as an Alternative Method of Financing for Agricultural Cooperatives**

ACS RR 83

Glenn D. Peterson and Eric E. Gill. 1989. 56 pp.

Leasing may be an alternative to traditional methods of debt financing. The use of leasing by agricultural cooperatives is small and growth is slower than in other industries, primarily because of lack of understanding. The publication discusses lease contracting from a pre- and post-1986 tax reform standpoint.

Price: Domestic—\$3.00; foreign—\$3.75



## **Farmer Cooperative Theory: Recent Developments**

ACS RR 84

John M. Staatz. 1989. 30 pp.

Recent theoretical developments in cooperation, areas of conflict, gaps in theory, and topics for future research are covered. Fundamental issues in theory are discussed, including the basic nature of cooperation, benefits and limitations, and the implications for members, managers, and public policy.

Price: Domestic—\$2.00; foreign—\$2.50

## **Marketing High Value Food Products in the Asian Pacific**

ACS RR 85

Bruce J. Reynolds. 1990. 28 pp.

This report examines export marketing of branded and nonperishable food products to selected Asian Pacific markets. Covered topics include the macroeconomy and trade, trade policy developments, consumer behavior, retail distribution, brand name high-value products, and the role of sales agents.

Price: Domestic—\$2.50; foreign—\$3.00

## **Dairy Farmers' Participation in Cooperatives**

ACS RR 86

Thomas W. Gray, Roger A. Wissman, Charles A. Kraenzle, Beverly L. Rotan, and Celestine C. Adams. 1990. 14 pp.

The extent of dairy farmers' economic participation in cooperatives is explored. The report found that nearly 90 percent of all dairy farmers had some affiliation with cooperatives in 1986. In general, percent of participation increased with farm size. Areas for continued growth are identified.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperatives in California Agriculture**

ACS RR 87

David A. Smith and Henry N. Wallace. 1990. 19 pp.

This report provides an overview of California agricultural cooperative activities in the mid-1980s. The study identifies 227 different cooperatives, with combined memberships of 69,000. The range and overlap of functions are described, along with interrelationships among different functional types of cooperatives.

Price: Domestic—\$2.00; foreign—\$2.50

## **Marketing Operations of Dairy Cooperatives**

ACS RR 88

K. Charles Ling and James B. Roof. 1989. 31 pp.

After developing a cooperative industry profile, this publication discusses milk receipts and utilization, plant operations, dairy products marketed, methods of pricing milk to pay member-producers, and reports on pricing incentive programs.

Price: Domestic—\$2.00; foreign—\$2.50

## **Feed Manufacturing by Cooperatives**

ACS RR 89

Eric Brainich and E. Eldon Eversull. 1990. 24 pp.

This research describes the number, capacity, and production of cooperative feed manufacturers in the U.S. formula feed industry, including farmer-owned cooperatives. Data is for 1985-86.

Price: Domestic—\$2.00; foreign—\$2.50

## **Cooperatives' Role in the Artificial Insemination Industry**

ACS RR 90

Julie A. Hogeland. 1990. 16 pp.

An overview of the AI industry is described, including the dominant role of cooperatives. Marketing strategy, including sources of market power, distribution costs, and overcapacity, is discussed. This strategy is assessed in the context of opportunities for cooperatives. Industry issues and concerns are presented.

Price: Domestic—\$2.00; foreign—\$2.50

### **Farmer Cooperatives Financial Profile, 1987**

ACS RR 91

Jeffrey S. Royer, Roger A. Wissman and Charles A. Kraenzle.  
1990. 64 pp.

More comprehensive than annual statistical reports, this study updates similar research done in 1954, 1962, 1970, and 1976. It covers general characteristics and trends, discusses operational sources of equity capital, financial structure, and financial ratio analysis.

Price: Domestic—\$3.00; foreign—\$3.75

### **Major Farm Characteristics and Co-op Use**

ACS RR 92

James J. Wadsworth. 1990. 23 pp.

Who uses cooperatives and how? These questions are answered in terms of regions of the country, by commodities purchased or marketed, and operator characteristics.

Price: Domestic—\$2.00; foreign \$2.25

### **Guide for Prospective Agricultural Cooperative Exporters**

ACS RR 93

Alan D. Borst. 1990. 40 pp.

The different aspects of exporting that a U.S. agricultural cooperative must consider to develop a success export program are discussed. Major topics include factors in making the decision to export, sources of assistance, developing an export marketing strategy, sales considerations, and completing the transaction.

Price: Domestic—\$3.00; foreign—\$3.75



## **Petroleum Cooperatives, 1988**

ACS RR 94

E. Eldon Eversull and John Dunn. 1990. 18 pp.

All aspects of cooperative involvement in providing petroleum products to farmers and rural America are discussed, including crude oil exploration, acquisition of crude oil and natural gas, refining, and wholesale and retail distribution of petroleum products.

Price: Domestic—\$2.00; foreign—\$2.25

## **Exporting: An Avenue for Dairy Cooperatives**

ACS RR 95

Karen J. Spatz and Eric Brainich. 1990. 18 pp.

World dairy market conditions are outlined as an introduction to discussing opportunities dairy cooperatives may have in developing an export marketing strategy. Information is provided on U.S. government export programs, the National Dairy Board, export organization and practices of U.S. cooperative exporters, and strategic planning.

Price: Domestic—\$2.00; foreign—\$2.25

## **Membership: An Organizational View**

ACS RR 96

Thoma W Gray. 1990. 40 pp.

The membership structure of a large centralized cooperative is discussed from an organizational workability perspective. Organizational components include delegations of authority, departmentalization, job specialization, and standardization and ad hoc communications. The organizational view is discussed from the perspective of the dairy farm, membership, and managerial environments.

Price: Domestic—\$3.00; foreign—\$3.75



## **Southern Dairy Farmers' Evaluation of Milk Handlers**

ACS RR 97

Carolyn Liebrand, Dale Carley, K. Charles Ling. 1991. 73 pp.

Provides details of a survey of dairy farmers in 12 Southern States and offers some insights as to why they select certain milk handlers over others.

Price: Domestic—\$3.00; foreign—\$3.75

## **Information System Adoption and Use in Local Cooperatives**

ACS RR 98

Robert P. King and Iain G. Shuker. 1991. 9 pp.

The report suggests that use of advances in information technology will help local cooperatives improve their operating performance. It examines the adoption and use of information systems by farm supply and grain marketing cooperatives.

Price: Domestic —\$2.00; foreign—\$2.50.

## **Value of Cooperative Benefits to Southern Dairy Farmers**

ACS RR 99

Carolyn Liebrand and K. Charles Ling

Compares the benefits of marketing milk through a cooperative with those of a noncooperative handler. Compares "mailbox" price. Attempts to place a value on the assured market cooperatives provide.

Price: Domestic—\$2.00; foreign—\$2.50.

## **International Business Arrangements Used by Cooperatives**

ACS RR 100

Bruce J. Reynolds and Karen J. Spatz. 1991. 13 pp.

Describes the international business activities cooperatives undertake to expand their position in the marketplace. Documents the various types of international arrangements used by food processing cooperatives and describes distinctive features.

Price: Domestic—\$2.00; foreign—\$2.50.

**Dairy Farmers' Valuation of Cooperative Market Security**

ACS RR 101

Cathy A. Hamlett and Brian Roach. 1991. 9 pp.

Presents a methodology for quantifying the value of market security to an individual farmer.

Price: Domestic—\$2.00: foreign—\$2.50

**Farmer Cooperatives: Cash Grain Farmers, Members, and Use**

ACS RR 102

Beverly L. Rotan, Roger A. Wissman, Charles A. Kraenzle, Thomas Gray, and Celestine Adams. 1991. 25 pp.

Describes the participation of cash grain farmers in cooperatives, use by cash grain farmers who were members and non-member patrons of cooperatives, participation of members in the cooperative in which they held membership, distribution of grain farmers who purchased selected farm supplies, and purchases of farm supplies by cash grain farmers who also marketed grain through cooperatives.

Price: Domestic—\$2.00: foreign—\$2.50

## **SERVICE REPORTS**

### **Vegetable Cooperative Bookkeepers— Accounting Exercise**

ACS SR 4

Francis P. Yager. Revised 1984. 24 pp.

Accounting exercise designed to help establish and keep a single set of financial records. Problem deals with a vegetable growers' cooperative.

Price: Domestic—\$1.25; foreign—\$1.50

### **Vacation Farm Cooperatives**

ACS SR 5

Abraham Pizam, Laura Richardson, and William R. Seymour. 1981. 24 pp.

Results of study to determine the factors that should be considered before starting a vacation farm business or cooperative.

Price: Domestic—\$1.25; foreign—\$1.50

### **Craft Cooperative Bookkeepers—Accounting Exercise**

ACS SR 13

Francis P. Yager. 1984. 24 pp.

Accounting exercise designed to help establish and keep a single set of financial records. Problems deal with a craft cooperative.

Price: Domestic—\$1.50; foreign—\$1.75

### **Cooperative Education Needs**

ACS SR 16

Charles A. Kraenzle, David W. Simpson, Roger A. Wissman, and Ralph Richardson. 1986. 64 pp.

Carries survey results of the cooperative community to identify what types of education programs, activities, and materials are most needed, which audiences are highest priority, and which organization should be most responsible for implementation.

Price: Domestic—\$2.75; foreign—\$3.50

## **Cooperative Theory: New Approaches**

ACS SR 18

Andrew M. Condon, Ronald W. Cotterill, V. James Rhodes, James D. Shaffer, and John M. Staatz. 1987. 258 pp.

This report contains nine papers on cooperative theory relating to operations, market behavior, decisionmaking, finance, and other aspects of farmer cooperatives.

Price: Domestic—\$5.75; foreign—\$7.25

## **Assessing Milk Handler Benefits**

ACS SR 20

John R. Mengel. 1988. 36 pp.

This report describes important factors that must be evaluated when choosing a handler. Among quantifiable factors are programs that pay for different milk components, premium programs, hauling arrangements, and cooperative capital investments. Non-quantifiable factors include the cooperative guarantee of a market and product representation.

Price: Domestic—\$1.50; foreign—\$1.75

## **Directory of U.S. Agricultural Cooperative Exporters**

ACS SR 21

Alan Borst, Karen J. Spatz, and Bruce Reynolds. Revised 1991. 33 pp.

Lists 91 U.S. agricultural cooperatives that export, or have the capability of exporting, commodities to other countries. One section is indexed by type of product. The other section lists the cooperatives in alphabetical order, including complete address, individual contact, communications numbers, and the commodities available for export.

Price: Domestic—\$2.00; foreign—\$2.50



## **Directory of Farmer Cooperatives**

ACS SR 22

Andrew A. Jermolowicz and Tracey L. Kennedy. Revised 1991. 86 pp.

Contains a listing by State of more than 300 farmer-owned marketing, farm supply, service, and bargaining cooperatives. A cooperative must have had sales of \$30 million or more in 1986 to be included in the directory. For States where no cooperative met the sales criterion, the five largest were chosen. Additional cooperatives are included based on uniqueness of products handled or services provided.

Price: Domestic—\$5.00; foreign—\$6.25

## **How To Capture What Farmers Think**

ACS SR 23

Michael D. Dalecki and Ernest B. Perry. 1988. 30 pp.

This guide helps cooperative leaders determine the needs of both members and nonmembers. Questionnaire construction is discussed along with other factors involved in collecting data, such as confidentiality, nonresponse, missing data, and coding. A sample questionnaire is provided.

Price: Domestic—\$2.00; foreign—\$2.25

## **Fresh Vegetable Packing Costs for Six Small Cooperatives**

ACS SR 25

Edgar L. Lewis. 1989. 15 pp.

Small-scale fresh vegetable marketing cooperatives are gaining in importance as farmers turn to alternative crops for new sources of income. This report helps identify the key cost variables, particularly in packinghouse operations.

Price: Domestic—\$1.75; foreign—\$2.25

## **Farmer Cooperative Statistics, 1988**

ACS SR 26

Ralph M. Richardson, Celestine C. Adams, Katherine C. DeVille, Charles A. Kraenzle, Jacqueline E. Penn, and John W. Stutzman. 1989. 60 pp.

Reports aggregate national statistics for marketing, farm supply, and related service cooperatives. Figures are carried on memberships, number of cooperatives, and business volume by commodity and State. Trends are indicated, particularly for the past 10 years.

Price: Domestic—\$3.00; foreign—\$3.75

## **Cooperative Brands**

ACS SR 27

Karen J. Spatz and Bruce J. Reynolds. 1990. 92 pp.

This report updates and expands an earlier publication on processed product brands, adding all other types of brands cooperatives own in supplying and marketing members' products. More than 1,000 brands are listed from 144 cooperatives. Listings are cross-referenced by brand, cooperative, and commodity.

Price: Domestic—\$5.00; foreign—\$6.25

## **Agricultural Bargaining: The Growing International Connection**

ACS SR 30

Recorded and compiled by Gene Ingalsbe. 1991. 58 pp.

This publication reports the proceedings of the 35th National Bargaining Conference and the Pacific Coast Bargaining Conference held January 16-18, 1991, in Seattle, WA.

Price: Domestic—\$3.00; foreign—\$3.75

## **Farmer Cooperative Statistics, 1990**

ACS SR 31

Ralph M. Richardson, Celestine C. Adams, Katherine C. DeVille, Charles A. Kraenzle, Jacqueline E. Penn, and John W. Stutzman. 1991. 68 pp.

Aggregate national statistics for marketing, farm supply, and service cooperatives are reported. Data are carried on memberships, number of cooperatives, and business volume by commodity and State. Trends are indicated, particularly for the past 10 years.

Price: Domestic—\$3.00; foreign—\$3.75

## MISCELLANEOUS REPORTS

### **Farmers, Cooperatives, and USDA: A History of Agricultural Cooperative Service**

AIB 621. Wayne D. Rasmussen. 292 pp.

Helping agricultural producers organize and operate cooperatives to increase their incomes and quality of living has been a long-standing policy of the U.S. Department of Agriculture. The book documents that story. It discusses the kinds of cooperatives that have existed since the continent was first inhabited. Rasmussen describes the evolution of cooperatives and how USDA policy implementation changed with political parties, departmental restructuring, and the imprint of leadership personalities. The book has 10 chapters with nearly 100 illustrations.

Hard Cover Price: Domestic—\$15.95; foreign—\$20.00

Soft Cover Price: Domestic—\$12.95; foreign—\$16.25

### **Positioning Farmer Cooperatives for the Future: A Report to Congress**

Prepared by Agricultural Cooperative Service. 1987. 68 pp.

The study discusses the issues surrounding traditional and alternative practices of cooperatives as they strive to fulfill the needs of contemporary farmers while balancing the pressures of the changing business environment with the need to adhere to fundamental cooperative principles.

Price: Domestic—\$2.75; foreign—\$3.00

### **Top 100 Cooperatives, 1989, Financial Profile**

Michael D. Kane. 1991. 14 pp.

This *Farmer Cooperatives* magazine reprint analyzes changes in sales, assets, financial structure, and sources of debt capital, operating results, and sources and uses of funds.

Price: Domestic—\$2.00; foreign—\$2.25



## **Cooperative Approach to Crafts for Senior Citizens**

PA 1156

Gerald E. Ely. Revised 1981. 14 pp.

PA 1156 discusses in a general way some possibilities that exist for a craft organization, factors that must be considered before a craft program can be formulated, and steps to be taken in setting up a craft cooperative for senior citizens.

Price: Domestic—\$1.25; foreign—\$1.50

## **Some Answers to Questions About Commodity Market Pools**

John R. Dunn, Stanley K. Thurston, and William S. Farris. 1980. 16 pp.

Market pools provide options producers may want to consider. A question and answer format is used to cover the various aspects of market pools, including an explanation of pooling and how it works, the marketing agreement, and some examples of market pools in operation.

Price: Domestic—\$1.25; foreign—\$1.50

## **A Creed for Cooperative Members**

Joseph G. Knapp.

This 8-1/2 x 11 poster-weight sheet contains 12 guides to being a responsible member of a cooperative. Suitable for framing.

Price: Domestic—\$1.00; foreign—\$1.25

## **Cooperatives and Rural Development:**

A Report to Congress

Prepared by Agricultural Cooperative Service. 1989. 38 pp.

This report examines the needs of rural America, and the way cooperatives have helped meet those needs. It also explores the way cooperatives might further help in rural development. The major conclusion is that the cooperative is an extremely valid model with numerous applications to rural development efforts.

Price: Domestic—\$3.00; foreign—\$3.75

## **Cooperative Education: Resource Guide and Directory, 1989**

This 67-page guide, partially funded by ACS, and developed by the American Institute of Cooperation, is divided into five sections: (1) collegiate courses; (2) training programs; (3) printed materials; (4) audio visual materials; and (5) miscellaneous. It also contains addresses and telephone numbers of major national cooperative organizations and the state cooperative councils.

Price: Free

# **Publications by Subject Matter**

This section relists all series of publications under subject matter headings. One publication may be listed several times because its total content crosses more than one of the subject headings. For additional information about listed publications, refer to the first section where the publications are listed by series.

## **AGRICULTURAL COOPERATIVE SERVICE**

Agricultural Cooperative Service — What We Do,  
How We Work, CIR 28  
Farmer Cooperative Publications, CIR 4  
Farmer Cooperatives Magazine

## **DIRECTORIES**

Cooperative Education: Resource Guide and  
Directory, 1989, Misc. Rpt.  
Directory of Farmer Cooperatives, SR 22  
Directory of U.S. Agricultural Cooperative Exporters, SR 21

## **HISTORY AND STATISTICS**

Agricultural Cooperatives: Pioneer to Modern, CIR 1, Sec. 2  
Cooperative Facts, CIR 2  
Cooperative Historical Statistics, CIR 1, Sec. 26  
Farmer Cooperative Statistics, 1990, SR 31  
Farmers, Cooperatives, and USDA: History of Agricultural  
Cooperative Service, AIB 621 (Misc. pubs).  
Cooperative Growth and Trends in Cooperative Operations,  
1951-81, RR 37

## **ORGANIZATION**

### **Management, Directors, Employees**

Advising People About Cooperatives, CIR 29  
Annual Audit--Board Responsibilities, CIR 41  
Bookkeeping Forms Your Co-op Needs, CIR 19  
Cooperative Communications, CIR 1, Sec. 11

Coopeative Finance and Taxation, CIR 1 Sec. 9  
Cooperative Involvement in Public Policy, CIR 42  
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Information System Adoption and Use in Local Cooperatives,  
ACS RR 98  
Keeping Cooperative Membership Roles Current, CIR 37  
Membership: An Organizational View, RR 96  
Manager Holds Important Key to Co-op Success, CIR 16  
Managing Antitrust Risk, CIR 38  
Organizing and Conducting Cooperatives'  
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Sample Legal Documents for Cooperatives, CIR 40  
Using Co-op Members' Money, CIR 13  
Working with Financial Statements, CIR 43

## **Members**

A Creed for Cooperative Members, Misc. Rpt.  
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Assessing Milk Handler Benefits, SR 20  
Cooperative Benefits and Limitations, CIR 1, Sec. 3  
Cooperative Involvement in Public Policy, CIR 42  
Cooperative Member Responsibilities  
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Dairy Farmers' Valuation of Cooperative Market Security,  
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Dairy Farmers Use of Cooperatives, RR 86  
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Designing Membership Structures for Large  
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Farmer Cooperatives: Commercial Farmers  
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Farmer Cooperatives: Members and Use, RR 77  
Farmers' Buying and Selling Patterns: Implications  
for Cooperatives, RR 73



Farmers, Cooperatives, and USDA: A History of Agricultural Cooperative Service, AIB 621 (Misc. pubs).  
Farmer Cooperatives: Cash Grain Farmers, Members, and Use, ACS RR 102  
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Thinking About Cooperative Investments, Misc. Rpt.  
Southern Dairy Farmers' Evaluation of Milk Handlers, ACS RR 97  
Value of Cooperative Benefits to Southern Dairy Farmers, ACS RR 99  
What Are Patronage Refunds? CIR 9  
Working with Financial Statements, CIR 43  
Young Member Programs for Cooperatives, RR 48

## **Organizing a Cooperative**

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## **Principles and Practices**

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Successful Joint Ventures Among Farmer  
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## **OPERATIONS**

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Cooperative Involvement in Public Policy, CIR 42  
Cooperative Communications, CIR 1, Sec. 11

## **Education and Training**

All publications in the CIR series were written for educational purposes, however, individual titles listed are viewed as especially useful by either student or teacher, or discuss education and training as a functional topic.

Advising People About Cooperatives, CIR 29  
Cooperative Education and Training, CIR 1, Sec. 10  
Cooperative Education Needs, SR 16  
Cooperative Education: Resource Guide  
and Directory, 1989, Misc. Rpt.  
Cooperative Involvement in Public Policy, CIR 42  
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 Farmers, Cooperatives, and USDA: A History of Agricultural  
     Cooperative Service, AIB 621 (Misc. pubs).  
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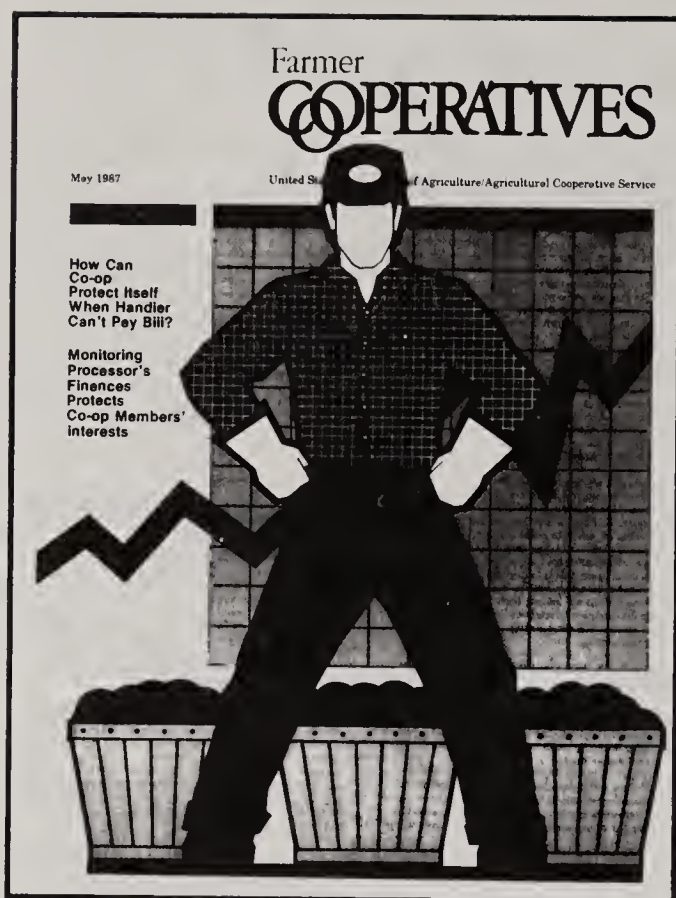


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## *Farmer Cooperatives Magazine*

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## **Cooperatives: Partners in Trade**

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The agency (1 ) helps farmers and other rural residents develop cooperatives to obtain supplies and services at lower cost and to get better prices for products they sell; (2) advises rural residents on developing existing resources through cooperative action to enhance rural living; (3) helps cooperatives improve services and operating efficiency; (4) informs members, directors, employees, and the public on how cooperatives work and benefit their members and their communities; and (5) encourages international cooperative programs.

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